

**Details:**

1. Serve as principal Investigator on selected projects
2. Demonstrate initiative in identifying areas of growth and conceiving ideas for research programs and projects; contribute to the development of a strategic plan to grow and sustain a successful research group.
3. Help design and refine Tobacco Control research protocols (eg. Publication processes)
4. Review and draft abstract of published research
5. Lead and or support in writing research manuscripts for publications in professional journals.
6. Prepare findings for publications& Data Analysis
7. Track and assess status of research tasks for projects
8. Develop new project ideas and draft grant proposals independently
9. Design survey Tools
10. Liaise with internal ethics & scientific review committee
11. Collaborate with staff in the research department on selected projects. Supervise the research team
12. Prepare the Annual Budget for the verticals under the role.

**Desired candidate profile:**

- Masters degree or higher in public health, epidemiology, biostatistics, or a related field
- Demonstrated project management skills, and technical expertise in conduct of research studies
- Excellent analytical, computer, organizational, and problem solving skills, strong interpersonal and communication skills, and the ability to work independently, under supervision and as part of a team are all necessary for this position
- Attention to detail, time management, goal and detail-oriented work style, and meticulous and consistent follow through on projects are required
- Experience in liaising with Institutional Review Boards
- Experience in statistical programming software (SPSS)
- Must be fluent in Marathi, English and Hindi